

**City OF NEWPORT, KY**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**Monday, December 12, 2016**  
**MINUTES**

**CALL TO ORDER / ROLL CALL**

The meeting was called to order by Mayor Peluso at 7:00 p.m. in the Multi-Purpose Room of the Newport Municipal Building at 998 Monmouth Street. The meeting was opened with a moment for silent invocation and the mayor led the Pledge of Allegiance.

**In attendance** were: Commissioner Thomas Guidugli, Commissioner John Hayden, Commissioner Frank Peluso, and Mayor Jerry Peluso. Absent: Commissioner Beth Fennell. Also in attendance were: City Manager Thomas Fromme, Assistant to the City Manager Larissa Sims, City Attorney Dan Braun, Police Chief Thomas Collins, Fire Chief Bill Darin, Community Services Director Doug Roell, Historic Preservation Specialist Scott Clark, Community Liaison Bev Holiday, and City Clerk Amy Able.

**PERSONNEL ORDERS**

The city clerk read **R-2016-084**, an Order of the Board of Commissioners of the City of Newport, Kentucky **reappointing** Susan Whitehead, Darren Kuzma, Ray Butts, and Mark Marron to the **Board of Adjustment** of the City of Newport, Kentucky. Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Peluso. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

**Commissioner Guidugli: Yes      Commissioner Hayden: Yes**  
**Commissioner Peluso: Yes      Mayor Peluso: Yes**      **Motion carried 4-0.**

The city clerk read **R-2016-085**, an Order of the Board of Commissioners of the City of Newport, Kentucky **reappointing** Darren Spahr, James Guthrie, and Kenneth O'Dea to the **Urban Design Review Board** of the City of Newport, Kentucky. Commissioner Hayden made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

**Commissioner Hayden: Yes      Commissioner Peluso: Yes**  
**Commissioner Guidugli: Yes      Mayor Peluso: Yes**      **Motion carried 4-0.**

The city clerk read **R-2016-086**, an Order of the Board of Commissioners of the City of Newport, Kentucky **reappointing** Neal Conner and Maureen Cruse as members of the **Planning and Zoning Commission** of the City of Newport, Kentucky for terms expiring January 31, 2021. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Hayden. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

**Commissioner Peluso: Yes      Commissioner Guidugli: Yes**  
**Commissioner Hayden: Yes      Mayor Peluso: Yes**      **Motion carried 4-0.**

The city clerk read **R-2016-087**, an Order of the Board of Commissioners of the City of Newport, Kentucky **reappointing** Mary Beth Crocker, Mark Ramler, and Robert Ingguls and **appointing** Ed Davis to the **Historic Preservation Commission** of the City of Newport, Kentucky. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Mayor Peluso thanked everyone for their will to serve. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

**Commissioner Peluso: Yes      Commissioner Hayden: Yes**

Commissioner Guidugli: Yes Mayor Peluso: Yes Motion carried 4-0.

The city clerk read **R-2016-088**, an Order of the Board of Commissioners of the City of Newport, Kentucky **reappointing** Sandra O'Shea as a member of the **Code Enforcement Board** of the City of Newport, Kentucky. Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Peluso. Mayor Peluso thanked everyone for their will to serve. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli: Yes Commissioner Hayden: Yes  
Commissioner Peluso: Yes Mayor Peluso: Yes Motion carried 4-0.

### **PRESENTATIONS, AWARDS & PROCLAMATIONS**

Mayor Peluso presented a Cannoli Award to organizers and participants of the Rock the Block/Habitat for Humanity event on October 29 when 156 volunteers, site leaders and family members spent 1,083 volunteer hours doing critical repairs on five homes. Scott Clark reviewed the success of the event. Recognized were Ed Lee, Jen Kephart, Dawn Stutz, Rob Kunkle, Heather Cochran, and Jason Leo.

Mayor Peluso announced a Cannoli Award is being given to Mrs. Garcia of LaTienda grocery. She was unable to attend the meeting. Businesses have agreed to water and maintain the planters in the district and Mrs. Garcia's son Raymond took excellent care of this year's award winning planter.

A special recognition award was presented by the city manager to Jim McCulley for his lasting contributions to the City during his long tenure from 1970 through 2003. A plaque will be placed in the new city garage naming the bays in his honor.

Mayor Peluso called for a brief recess at 7:20. The meeting reconvened at 7:30 with the following Board members present and responding to a repeated roll call: Commissioners Peluso, Guidugli, Hayden, and Mayor Peluso.

### **PUBLIC FORUM**

Mr. Kyle Randall, a resident of Liberty Street, addressed the Board expressing his displeasure with the process for appointing members to city boards.

It was announced that the East Row Victorian Christmas Tour and Tea was a success with an attendance of 1,110 and the tea was sold out.

### **APPROVAL OF MINUTES**

Commissioner Peluso made a motion to approve the minutes of the regular meeting on Monday, November 28, 2016 Commissioner Guidugli offered a second to the motion. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Peluso: Yes Commissioner Hayden: Yes  
Commissioner Guidugli: Yes Mayor Peluso: Yes Motion carried 4-0.

### **OLD BUSINESS**

The city clerk gave second reading to **O-2016-024**, an Ordinance of the Board of Commissioners of the City of Newport, Kentucky amending various sections of the Official Zoning Ordinance of the City of Newport, Kentucky. Commissioner Hayden made a **motion to approve**; second to the motion was offered by Commissioner Peluso. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Hayden: Yes Commissioner Guidugli: Yes

Commissioner Peluso: Yes Mayor Peluso: Yes Motion carried 4-0.

The city clerk gave second reading to **O-2016-025**, an Ordinance of the Board of Commissioners of the City of Newport, Kentucky establishing the "York Street Local Historic District" and establishing the boundaries therefore. Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Hayden. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli: Yes Commissioner Peluso: Yes  
Commissioner Hayden: Yes Mayor Peluso: Yes Motion carried 4-0.

### NEW BUSINESS

The city clerk read **R-2016-089**, an Order of the Board of Commissioners of the City of Newport, Kentucky authorizing and directing the city manager to issue a **purchase order for the purchase of three 2017 Dodge Charger V8 AWD** police pursuit vehicles. Commissioner Hayden made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. It is most likely this item will be sold through online auction. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Hayden: Yes Commissioner Peluso: Yes  
Commissioner Guidugli: Yes Mayor Peluso: Yes Motion carried 4-0.

The city clerk read **R-2016-090**, an Order of the Board of Commissioners of the City of Newport, Kentucky authorizing the city manager to make application(s) for, enter into agreement(s) with, act as the authorized correspondent for, and to sign any documentation necessary to facilitate and administer project(s) with the Kentucky Office of Homeland Security (KOHS) and establishing the procurement policy for any KOHS approved project for the application cycles for fiscal year ending June 30, 2017 and the fiscal year ending June 30, 2018. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Peluso: Yes Commissioner Hayden: Yes  
Commissioner Guidugli: Yes Mayor Peluso: Yes Motion carried 4-0.

The city clerk read **R-2016-091**, an Order of the Board of Commissioners of the City of Newport, Kentucky authorizing City Manager Thomas J. Fromme to make application(s) for and, upon arrival, to enter into agreement(s) with the **Kentucky Homeland Security (KOHS)**, to execute any documents which are deemed necessary by KOHS to facilitate and administer the project and to act as the authorized correspondent for this project. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Peluso: Yes Commissioner Hayden: Yes  
Commissioner Guidugli: Yes Mayor Peluso: Yes Motion carried 4-0.

The city clerk gave first reading to tentative **O-2016-026** an Ordinance amending the Code of Ordinances §32.064 **Composition of the Historic Preservation Commission**. Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Hayden. Mr. Fromme explained with the addition of the York Street Local Historic District, it is required that a member from that district be added. In the case of Mr. Davis, this evening's appointee being added, he resides in that district but also meets the requirement of having a preservation professional on the Commission. Upon hearing there were no comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli: Yes Commissioner Peluso: Yes  
Commissioner Hayden: Yes Mayor Peluso: Yes Motion carried 4-0.

The city clerk gave first reading to tentative **O-2016-027** an Ordinance amending the Code of Ordinances §37.210 and §37.214(c), concerning **Job Development Incentive Program** definitions and eligibility requirements. Commissioner Peluso made a **motion to approve**; second to the motion was offered by Commissioner Guidugli. Changes were made to definitions for clarity and a change from fiscal to calendar year to mirror the State. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Peluso: Yes      Commissioner Hayden: Yes  
Commissioner Guidugli: Yes      Mayor Peluso: Yes      **Motion carried 4-0.**

The city clerk gave first reading to tentative **O-2016-028** an Ordinance amending Article XX, Sections 20.0, 20.1, 20.4, And 20.6, of the Official Zoning Ordinance concerning criteria and procedures for determining **Reasonable Accommodation in the Land Use and Zoning Regulations for Group Homes** in accordance with Fair Housing Laws. Commissioner Guidugli made a **motion to approve**; second to the motion was offered by Commissioner Hayden. A recent ordinance addressed sober living facilities, this brings the Zoning Ordinance up to date. Upon hearing there were no further comments or questions, the mayor called for a roll call vote.

Commissioner Guidugli: Yes      Commissioner Peluso: Yes  
Commissioner Hayden: Yes      Mayor Peluso: Yes      **Motion carried 4-0.**

### **COMMENTS FROM CITY DEPARTMENT HEADS**

Chief Collins reported the Shop with a Cop event was a success. Twenty children participated thanks to the generous support of many people and local businesses.

Mr. Braun extended will wishes to outgoing Commissioner Hayden.

### **CITY MANAGERS COMMENTS**

Following recent stories about the closing of a local business, Mr. Fromme stressed the City makes every effort to work with businesses. In this case action was actually initiated by another agency and there were concerns about public health and safety that ultimately led to the closing after many months and attempts to gain compliance.

### **COMMENTS FROM THE BOARD OF COMMISSIONERS**

Commissioner Peluso

- Looking at the past ten years the progress is amazing. It is very exciting to have developers from across the country recognizing our advances.
- Thanks to Commissioner Hayden for his dedicated service.
- Compliments to Newport Schools' Theater Department on their production of "Elf Jr." with student participants from fourth through twelfth grade.

Commissioner Guidugli

- Agreed the theater progress in the school system has been amazing and it's great to see those students feeling a sense of achievement and pride as they are involved in all aspects including performance.
- Thanks to Commissioner Hayden for his positive spirit of cooperation and mentorship.

Mayor Peluso

- Hampton Inn will have a ribbon cutting on December 14. They have a terrific view from their lobby and the facility offers a salt water pool and charging stations for electric cars.

- Thanks to the other Board members for all they've done and for being such a positive team, thanks to Commissioner Peluso for serving as Mayor Pro Tem and filling in at a number of events and speaking engagements. Thanks also to Commissioner and Mrs. Peluso for all their assistance with cannoli for the Cannoli Awards.
- Wished continued success to Commissioner Hayden, he has been a pleasure to work with. The Mayor presented a plaque to Commissioner Hayden recognizing his service from January 1, 2009 through December 31, 2016.

**Commissioner Hayden**

- Thanked everyone for their support. Much has been accomplished and great friendships built. At the time he was elected there had been controversy and the pool had been closed for a year. Progress was moving but there was much work to be done. There were many challenges with expenses exceeding revenues. Newport is better now because of the Board and city staff who work together even though they don't always agree. Thanked the other Board members, Tom Guidugli, Sr. and the city manager for their support, guidance, and dedication. Thanked Ken Rehtin for his help and wished him well on his return to the Board. He is very excited about where the city is going.

**ADJOURNMENT**

There being no further business, Commissioner Peluso made a motion to adjourn the meeting. Commissioner Guidugli offered a second to the motion. The Mayor asked for a roll call vote.

**Commissioner Peluso: Yes    Commissioner Hayden: Yes**  
**Commissioner Guidugli: Yes    Mayor Peluso: Yes                      Motion carried 5-0.**

**The meeting adjourned at 8:01 p.m.**

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Date Approved/Signed

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Jerry R. Peluso, Mayor

Attest:

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Amy B. Able, City Clerk